



LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034

B.Com. DEGREE EXAMINATION – COMMERCE

FIFTH SEMESTER – NOVEMBER 2018

CO 5502 – HUMAN RESOURCE MANAGEMENT

Date: 27-10-2018

Dept. No.

Max. : 100 Marks

Time: 09:00-12:00

SECTION – A

Answer ALL questions:

(10 x 2 = 20 marks)

1. Define Human Resource Management.
2. What is Job Analysis?
3. Write a note on Promotion.
4. What do you mean by Job Enlargement?.
5. List out the features of Job Specification.
6. Define 'Training'.
7. What is Employee Discipline?
8. What is Selection?
9. Define Motivation.
10. List out the styles of Leadership.

SECTION – B

Answer any FOUR questions:

(4 x 10 = 40 marks)

11. Explain the objectives of Human Resource Management.
12. Explain in brief the steps involved in Man Power Planning.
13. What are the desirable features of a grievance procedure?
14. Describe the various methods of Performance Appraisal System with an example.
15. List out the qualities and qualifications of a HR Manager.
16. Describe Maslow's hierarchy need theory of Motivation.
17. Explain the various kinds of punishments that are inflicted to an employee in the organization.

SECTION – C

Answer any TWO questions:

(2 x 20 = 40 marks)

18. Explain in detail the role to be played by a successful HR Manager.
19. Describe in brief the uses of Job Description.
20. Define Recruitment. Explain in detail the various sources of recruitment that takes place in an organization.
21. Why does indiscipline arise among the employees in the organization? –Comment
